**SECTION 4**

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| **2016-2017 GROWTH FUNDING APPLICATION FOR**  **NON RECURRENT FUNDING**  **RESEARCH/PROJECT - BUSINESS CASE** |

**TOTAL FUNDING REQUESTED $**

Business Cases should align with the priorities and strategic direction of the WA HACC Program.

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| **Purpose**  Briefly describe the purpose/objectives of the research/project, which also clearly explains why the research/project is necessary (e.g. HACC target group supporting and unmet need or demand). |

***Start application here:***

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| **Scope**   * Outline the scope * Outline how the research/project fits with WA HACC Program policy and the reform agenda * Identify other projects/initiatives that may relate to the project and support the proposal * Include independent supporting data and information (e.g. research, the HACC target population supporting) * Why is this option the most viable (*For more complex research/projects a cost benefit analysis may be required*) |

***Start application here:***

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| **Activities**  Describe the anticipated activities to be undertaken including any specified stages of development and the expected improvements/benefits to be achieved by undertaking the research/project in line with WA Health “Strategic Priorities” and the HACC Program. |

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| **Implementation/Management Strategy**  Describe how the research/project will be implemented, managed and monitored, covering the points below:   * **Timeframe -** Outline the timeframe for completion, including milestones and deadlines * **Who will be accountable**  Describe the roles and responsibilities of the parties – service   provider and sub-contractor/consultant, including the proposed role of the DoH   * **Resources Required -** Provide a detailed and realistic account of the resources required. Identify funding being sought from the HACC Program and whether funding has been identified and/or sought from other sources. * **Skills Required -** Document the service provider’s ability to undertake the project. Identify the required knowledge, skills, expertise and experience required to enable the research/project to be successfully completed. |

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| **Deliverables/Evaluation Arrangements**  Describe how the research/project will be formally evaluated against the stated purpose/objectives by whom and the timeframe and identify the method for measuring the outputs/outcomes. |

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| **Reporting Requirements**  Describe the outcomes that are sought and the outputs to be produced. The outcomes should be measurable and align with the objectives of the project. |

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| **Risks**  Identify any risks associated with the project such as:   * safety to client/carer and/or employees * financial risk * industrial relations and workforce issues * conflicts of interest * risks to the service provider * risks to Government/Department of Health (*including ownership of Intellectual Property, if not proposed to be owned by Government/Department*). |

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| **Budget**  Identify estimated budget for each stage of the research/project. |

***Start application here:***

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| ***Supported by PO***  ***Yes No*** |