



# Smoke Free Policy

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## 1. Purpose

The *Smoke Free Policy* (Policy) requires that all WA health system sites are smoke free. This includes, but is not limited to, all owned or leased buildings, structures, outdoor areas, grounds, car parks and vehicles.

The purpose of the Policy is to:

- protect and prevent tobacco related health risks for all WA health system employees, consumers, contractors and visitors to WA health system sites by eliminating potential exposure to second-hand smoke; and
- lead by example and deliver a clear message to the community and other government agencies that the WA health system is dedicated to providing services that are on smoke-free premises.

Under the Work Health and Safety (General) Regulations 2022, smoking is not permitted in enclosed workplaces.

The Policy is consistent with the following legislation:

- *Tobacco Products Control Act 2006*
- *Work Health and Safety Act 2020 (WA)*
- Work Health and Safety (General) Regulations 2022.

The Policy is also consistent with the:

- [National Tobacco Strategy 2023 – 2030](#)
- [Western Australian Health Promotion Strategic Framework 2022– 2026](#)
- [National Occupational Health and Safety Commission \(NOHSC\) Guidance note on the ‘Elimination of Environmental Tobacco Smoke in the Workplace’.](#)

This Policy is a mandatory requirement for Health Service Providers under the *Public Health Policy Framework* pursuant to section 26(2)(l) of the *Health Services Act 2016*.

This Policy is a mandatory requirement for the Department of Health pursuant to section 29 of the *Public Sector Management Act 1994*.

This Policy supersedes OD 0414/13 *Smoke Free WA Health System Policy*.

## 2. Applicability

This Policy is applicable to the WA health system.

The requirements contained within this Policy are applicable to the services purchased from contracted health entities where it is explicitly stated in the contract between the contracted health entity and the State of Western Australia or Health Service Provider. The

State of Western Australia or Health Service Provider is responsible for ensuring that any obligation to comply with this Policy by the contracted health entity is accurately reflected in the relevant contract and managed accordingly.

### **3. Policy Requirements**

To ensure smoking is not permitted (including use of electronic cigarettes and other personal vaporisers) in any owned or leased buildings, structures, outdoor areas, grounds, car parks or vehicles, Health Services Providers and the Department of Health must have local policies and procedures in place to meet the following requirements:

1. Implement site-specific management and compliance strategies.
2. Implement site-specific communication strategies to ensure that anyone entering the premise understands that smoking is not permitted.

In addition to the above, Health Service Providers that provide inpatient services must have local policies and procedures in place to meet the following requirements:

3. Provide employees with access to nicotine replacement lozenges, gums, patches, inhalators, or mouth sprays.
4. Assess and record the smoking status of all adult inpatients.
5. Provide treatment for nicotine dependent inpatients.

### **4. Compliance Monitoring**

The WA health system is responsible for ensuring compliance with this Policy.

The Department of Health is responsible for conducting periodic audits of policy compliance on behalf of the System Manager. Health Service Providers and the Department of Health must provide a report annually for the period 1 July to 30 June to the System Manager on compliance with this Policy. Reports must be provided to the Tobacco Policy Unit, Chronic Disease Prevention Directorate, Public and Aboriginal Health Division, Department of Health for the review and collation of data by 14 August following the reporting period end date. Reporting is not required for the 2021-22 period.

### **5. Related Documents**

The following documents are mandatory pursuant to this Policy:

- N/A

### **6. Supporting Information**

The following information is not mandatory but informs and/or supports the implementation of this Policy:

- [Guidelines for the implementation of the Smoke Free Policy](#)

### **7. Definitions**

The following definition(s) are relevant to this Policy.

Term	Definition
Health Service Provider	A Health Service Provider established under section 32 of the <i>Health Services Act 2016</i> and may include North Metropolitan Health Service (NMHS), South Metropolitan Health Service (SMHS), Child and Adolescent Health Service (CAHS), WA Country Health Service (WACHS), East Metropolitan Health Service (EMHS), PathWest, Quadriplegic Centre and Health Support Services (HSS).
WA health system	The WA health system is comprised of: <ul style="list-style-type: none"> <li>(i) the Department;</li> <li>(ii) Health Service Providers; and</li> <li>(iii) contracted health entities, to the extent they provide health services to the State.</li> </ul>

## 8. Policy Contact

Enquiries relating to this Policy may be directed to:

Division: Public and Aboriginal Health

Directorate: Chronic Disease Prevention

Email: [CDPD.admin@health.wa.gov.au](mailto:CDPD.admin@health.wa.gov.au)

## 9. Document Control

Version	Published date	Effective from	Review date	Amendment(s)
MP 0158/21 v.1.0	1 July 2021	1 July 2021	June 2024	Original version
MP 0158/21 v.2.0	1 July 2022	1 July 2022	June 2024	Amendments as stated below.
<ul style="list-style-type: none"> <li>• Policy Requirements amended to remove the partial exemption for involuntary mental health inpatients which expired on 30 June 2022.</li> <li>• Updated applicability section to align with the updated mandatory policy template.</li> <li>• Updated reporting requirement for the Department of Health.</li> <li>• Deleted definition for 'WA health system entity' and inserted definitions for 'WA health system' and 'Health Service Provider'.</li> <li>• Deletion of: <ul style="list-style-type: none"> <li>○ Involuntary mental health inpatient definition</li> <li>○ Related Document – <i>Implementation of the partial exemption for involuntary mental health inpatients</i></li> <li>○ Supporting information – <i>Guidelines for supporting involuntary mental health inpatients</i>.</li> </ul> </li> </ul>				
MP 0158/21 v.2.1	20 October 2023	20 October 2023	June 2024	Minor amendments as listed below.
<ul style="list-style-type: none"> <li>• Purpose section: Updated National Tobacco Strategy 2022-2030 consultation draft to National Tobacco Strategy 2023-2030. Removal of consultation draft to the Western Australian Health Promotion Strategic Framework 2022-2026 and updated hyperlink.</li> </ul>				

## 10. Approval

<b>Approval by</b>	Nicole O'Keefe, Assistant Director General, Strategy and Governance Division, Department of Health
<b>Approval date</b>	10 May 2021

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